EDPD 699 - Education Professional Development
Application and Registration form

• **Payment is due with registration form**

Term for Application: Year_____   Fall (Aug - Dec)   Spring (Jan - April)   Summer (mid May - beg Aug)

Professional Development courses do not count as credit towards graduate degrees at Shepherd University. These courses are graded as an S or U - pass or fail.

If you have been assigned a Shepherd University Identification Number, enter it here: _____

_____   _____   _____   _____
Name: Last   First   Middle   Social Security No. Required (Kept Confidential)

If you enrolled under a different name at SU, or another institution or college, please print all previous names here:
_____

Mailing Address

_____ _____ _____ _____ _____
Street   City   State   County   Zip Code

Birth Date_____Gender_____Home Phone (_____) _____   Alt. Phone (_____) _____

Email Address: _____

Legal Residence   **If West Virginia, how long?**   **Ethnicity: Are you Hispanic/Latino?**

_____   _____ _____   Yes   No
State: Mo.   Yr.
                                      (Proof may be required)

Please select one or more: (Required for Federal Reporting)

American Indian/   Asian 2   Black/African   Native Hawaiian/   White 5
Alaska Native 1   American 3   Pacific Islander 4

Citizen Status:

U.S. Citizen   Permanent Resident with Alien Card   *Non-Immigrant/Other Visa Type
                          (Please enclose copy of both sides of card)   (Additional materials may be needed)

Type_____   Birth Nation_____   Legal Nation_____

EDUCATIONAL INFORMATION: List all colleges and universities you have attended. (Must have obtained a BA or BS to enroll.)

College or University	City & State	Dates Attended (Month/Year) to (Month/Year)	Graduation Date (Month/Year)	Degree Obtained (MS, BA, BS)

REGISTRATION INFORMATION: Registration and payment should be sent by the third class meeting

CRN#	Subject	Course#	Section#	CR Hrs	Title

I affirm that the information I have provided on this application form is accurate and true. Providing false information can lead to nonacceptance and /or expulsion.

_____
Signature   Date

PLEASE READ CAREFULLY

Cost of courses:

Shepherd University has a strong commitment to excellence in education. To assure that all teachers may register for needed or desired classes, Shepherd University maintains a low tuition rate for Professional Development (EDPD) courses. The tuition is $66.00 per credit or $198.00 for each 3 non-degree credit graduate-level EDPD class.

VESi tuition is $66.00 per credit and requires an additional $150.00 fee for the use of their software and professors ($282.00 for 2-credit class and $348.00 for 3-credit class).

Calmer Schools tuition is $66.00 per credit and requires an additional $150.00 fee for the use of their software and professors ($348.00 for 3-credit class).

Financial Aid

*Non-degree credit courses are not eligible for federal or institutional financial aid.

To Secure Your Spot

Please email registration form to: graduate-studies@shepherd.edu

PAYMENT IS DUE UPON REGISTRATION.

If you are contacting the Business Office (304.876.5284) to make a payment, please wait until you receive an email from the Graduate Studies Office with your Shepherd ID number and the amount to be paid.

If paying through your RAIL account, you will need your student ID and PIN numbers. If it is your first time on RAIL, your PIN number will be your date of birth (2 digits for month, day and year) until prompted to change.

If mailing a check, please provide your student ID or social security number, type of registration **(EDPD)**, and semester to be applied **(i.e. 2024 Spring)**, and **mail to**:

Shepherd University
Business Office
PO Box 5000
Shepherdstown, WV 25443